# How we use your personal information - Utopian Studies Society

This statement explains how the Utopian Studies Society ("we", "us" and "our") handles and uses the personal information we collect about our members for processes relating to our operations and activities.

When changes are made to this statement, we will publish the updated version on our website.

The controller for your personal information is the Utopian Studies Society. The person responsible for data protection within our society is the Secretary – Justyna Galant – who can be contacted at justynagalantusse@utopos.net

#### What is the personal information related to you that we hold?

We have your name and email address.

### How we use your personal information

We collect and process your personal information for the sole purpose of sending out information on events related to Utopianism as an academic discipline.

Our normal legal basis for processing your personal information is that we believe it is in our legitimate interests to do so, in order for the society to run effectively and efficiently, and as we only collect and use minimal information for the limited purposes listed here we do not consider that your own interests override ours. If we use your personal information outside of the purposes listed here, we will seek your consent to do so in advance.

## How we share your personal information

Personal information is not shared outside of the Society.

We may also be subject to a legal requirement (with or without your consent) to share your personal information with the University or a government agency (such as the police or security services or other statutory authorities with investigatory powers) under special circumstances (e.g. relating to tax, crime or health and safety). Where feasible and appropriate, we will notify you of our intention to share such information in advance.

#### Your rights

You have the right to access the personal information that we hold about you. You also have the right to ask us to correct any inaccurate personal information we hold about you, to delete personal information, or otherwise restrict our processing, or to object to processing or communications, or to receive an electronic copy of the personal information you provided to us. Please note that all of these rights are qualified in various ways.

If you have questions or concerns about how your personal information is used, please contact us using the above details.

Last updated: 28th May 2018